

Kick-off meeting
QUAL-IM-G
26th-27th October 2017
Business Centrum, Zochova 5, Bratislava

Day 0 – Wednesday 25 th October 2017	Who	When
ZKPRK expert seminar: “What quality for career guidance in Slovakia? Exchange of experiences and good practices from Europe.” Križkova 9, Bratislava (SAAIC – Euroguidance Slovakia)	Selected partners present in Bratislava	16.30

Day 1 – Thursday 26 th October	Who	When
Coffee and refreshments		From 8.45
Welcome to participants Getting to know each other (partner presentations)	BKS Úspech ZKPRK	9.00
Overview of the project. Phases, outputs, tasks, results, deadlines, responsibilities	ZKPRK	10.00
Quality assurance in career guidance in partner countries (PowerPoint presentations – 15 mins per partner) <ul style="list-style-type: none"> • What do you do? • What works? • What doesn't work? • How can we learn from it? 	All partners	10:30
Lunch		12.00
Target groups, their needs and shared project vision – interactive workshop	All partners	13.00
IO 1: Analytical paper on quality assurance practices in career guidance: proposal of the research methodology	iCeGS INN	15:00

Parallel working groups: <ol style="list-style-type: none"> 1. Guidance practitioners (O2 - mentoring programme, O3 - certification procedure): abif, ZKPRK, OZ Better Future, NOLOC, SKPKR 2. Guidance providers (O4 – Quality development frameworks, O5 – audit/labelling procedure): nfb, BKS, ZKPRK, SKPKR, iCeGS, INN 	16:00
Common traditional Slovak dinner	19:00

Day 2 – Friday 27 th October	Who	When
Administrative rules and procedures	BKS Úspech	9.00
Continuation of parallel working groups and presentation of preliminary results of the work group. Preparation and presentation of posters. <ol style="list-style-type: none"> 1. Guidance practitioners (O2 - mentoring programme, O3 - certification procedure) 2. Guidance providers (O4 – Quality development frameworks, O5 – audit/labelling procedure) 		9:30
Dissemination plan and internal evaluation plan	ZKPRK, OZ Better Future	11:00
Final overview, to-do-list before the next partner meeting	All partners	11:30
Lunch		12.30